



MEMORANDUM

To: CMAP Board

From: CMAP Staff

Date: March 7, 2012

Re: Local Technical Assistance Program Update

The CMAP Board and committees will be receiving regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 50 local projects have been initiated. Of these, 34 projects are fully underway and 2 have been completed. Many of the projects that have been kicked off but are not fully underway are grants which are in the administrative stage; others involving staff assistance are being scheduled to get underway in several months, based on staff availability.

The second project to be completed is the Bronzeville Alliance retail corridor study. The project was led by the Metropolitan Planning Council (MPC), and a second phase, involving working with the City of Chicago to implement the study's recommendations, is now underway.

Further detail on LTA project status can be found on the attached project status table.

ACTION REQUESTED: Discussion

Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Addison comprehensive plan (see project website)	Sam Shenbaga	July 2011 - July 2012	Staff assistance	Underway. Existing conditions report and recommendations memo submitted to Plan Commission and Village Board. Recommendations memo presented to Plan Commission on February 8 and unanimously approved. Draft future land use map being currently created and to be submitted for Village staff review.
Algonquin downtown plan	Hala Ahmed	Feb.- Nov. 2012	Grant funds	Underway. Village Board approved selected consultant (Land Vision). Contract was signed on February 7. Project kick-off meeting completed on February 23. Next Steering Committee meeting scheduled for April.
Alsip comprehensive plan	Sam Shenbaga	Jan. 2012 - Jan. 2013	Staff assistance	Underway. List of stakeholders for one-on-one interviews finalized and interviews being currently scheduled. Public meeting scheduled for April 4 th and community outreach underway. Data collection for existing conditions report underway.
Antioch greenway plan	Jason Navota / Nora Beck	Apr. 2012- Mar. 2013	Staff assistance	Project is scoped and is on schedule to be initiated in April.
Berwyn comprehensive plan (see project website)	Sam Shenbaga	June 2011 - June 2012	Staff assistance	Underway. Meeting with Steering Committee to go over recommendations memo on March 6. Draft Plan and future land use map to be created after receiving Steering Committee approval of recommendations memo.
Blue Island comprehensive plan (see project website)	Sam Shenbaga	Apr. 2011 - May 2012	Staff assistance	Underway. Draft Plan created for internal CMAP review in early February and edits being made based on comments received. Draft Plan to be submitted to City staff and Plan Commission on March 15. CJC is currently working on workforce development recommendations to be included in the Plan.
Bronzeville Alliance Retail corridor study, phase 2 (see project website)	Sef Okoth	Phase 2: Nov. 2011 – Dec. 2012	Staff assistance	Underway. The Steering committee met on February 23 and approved the project plan and the schedule for public meetings. Preparations are underway for community meeting and visioning workshop on April 21. Corridor mapping is still underway.
Campton Hills comprehensive plan (see project website)	Jason Navota	Apr. 2011 - May 2012	Staff assistance	Underway. Existing conditions report, visioning, and three public meetings complete. Policies and strategies were accepted by Village Board with minor revisions. Drafting of the plan is underway and discussions of the future land use plan are continuing. A draft plan is anticipated for late March 2012.

Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Carpentersville "Old Town" Area Action Plan (see project website)	Trevor Dick	Sept. 2011 - May 2012	Staff assistance	Underway. A preliminary preferred concept plan was produced for review at the Planning and Zoning Commission meeting on February 16 and received support. Drafting the plan is underway and is anticipated to be complete in April.
Chicago "Green and Healthy Neighborhood" plan for Englewood, Woodlawn, and Washington Park (see project website)	Jason Navota	Mar. 2011 - Sept. 2012	Staff assistance	Underway. First phase (data collection and mapping) complete and summarized in Draft Existing Conditions Summary posted online. Second phase focused on planning and outreach is underway, including group tours of 'catalytic' project areas and corridors. Housing and retail analyses are underway. Separately funded stormwater study for the project area is underway. First of five public meetings held on January 28, and the second is planned for March 31.
Chicago Housing Authority LeClaire Courts redevelopment	Sef Okoth	TBD	Grant funds and staff assistance	In addition to grant funds, CMAP will be providing staff assistance related to outreach to nearby suburban municipalities and analysis related to LEED-ND certification. CMAP and CHA are discussing procurement options to advance the project.
Developing Communities Project support for CTA Red Line extension	Kendra Smith	Oct. 2011 - Sept. 2012	Staff assistance	Underway. CMAP is continuing work on a quantitative analysis of the project area. Materials are expected to be submitted to the Loyola University Internal Review Board during the second week of March with focus groups and interviews commencing early May. Community Education Session planning in conjunction with CTA is currently underway.
Downers Grove bicycle and pedestrian plan	Hala Ahmed	TBD	Grant funds	Underway. The consultant selection process has been completed, with the Village Board approving the selection of Sam Schwartz Engineering. Contracting and development of a full scope and schedule is now underway.
Elburn comprehensive plan	Bob Dean	TBD	Grant funds	The RFP was released in January and responses were received in February. The Village Board is scheduled to approve the consultant selection on March 19.
Elgin sidewalk gap and transit stop study	Lindsay Banks	TBD	Grant funds	The RFP Review Committee prioritized consultant choices prior to reviewing costs; next step is to compare consultant preferences with costs. Bicycle and Pedestrian Advisory Committee meets on March 6; consultant selection expected shortly thereafter.

Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Elmwood Park comprehensive plan (see project website)	Nicole Woods	June 2011 - June 2012	Staff assistance	Underway. Staff met with underrepresented members of the community in February. Visioning workshop is being held on March 1. The Existing Conditions Report will be formally presented to the Steering Committee in early March.
Evanston water efficiency program	Amy Talbot	Dec. 2011 - June 2012	Staff assistance	Underway. Residential survey released to public. Introduction and background draft complete and awaiting comments from Evanston staff.
Fox Lake bicycle plan	Pete Saunders	TBD	Grant funds	The CMAP Board approved the grant in February, and work is underway on the resolution and IGA.
Glen Ellyn downtown streetscape and parking study	Lindsay Banks	TBD	Grant funds	Glen Ellyn released the RFP on February 21, and a consultant selection decision is expected in March.
Hanover Park corridor study	Stephen Ostrander	Dec. 2011 - May 2012	Staff assistance and small grant	Underway. Staff is currently working with the Village and ULI to complete necessary contract agreements and funding for ULI Technical Assistance Panel (TAP) program to be held in April. In March and April, CMAP staff will be assisting ULI Chicago with the collection of information and data on existing conditions in the corridor, Village, and sub-region, in support of the development of the "briefing book" provided to TAP participants.
Hillside comprehensive plan	Hala Ahmed	TBD	Grant funds	The community is developing the RFP to select a consultant. RFP will be released in March 2012.
Joliet "Old Prison" redevelopment (see project website)	Pete Saunders	July 2011 - Mar. 2012	Staff assistance and small grant	Underway. Redevelopment concepts were presented by ULI at February Land Use Committee meeting. A draft report from ULI will be released March 19, after presentation to the City of Joliet. Public Open House is scheduled for same date.
Kane County local food project	Amy Talbot	Feb.-Nov. 2011	Staff assistance	Underway. Scope, timeline, and staff assignments complete.
Lake County sustainability plan	Kristin Ihnchak	Mar. 2012 - Feb. 2013	Staff assistance	Scope of work will be presented to the Planning, Building, & Zoning Committee in late February; County Board is expected to approve the scope, MOU, and resolution in March. The Delta Institute and Openlands are both on contract to assist with some plan elements.
Lake Zurich comprehensive water resources project	Amy Talbot	Feb 2011.- Mar. 2012	Staff assistance	Underway. Final report currently being prepared. Expected completion is in early 2012.

Projects Currently Underway

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Lakemoor comprehensive plan (see project website)	Nora Beck	Nov. 2011 - Oct. 2012	Staff assistance	Underway. A draft of the Existing Conditions Report has been prepared and will be presented to village board in March. Second public workshop, focused on visioning the future of Lakemoor, is scheduled for April 19.
Liberty Prairie Conservancy local food system plan (see project website)	Jessica Simoncelli	Aug. 2011 - June 2012	Staff assistance	Underway. Drafting a needs assessment that identifies policy and market gaps in developing a sustainable food system in Lake County. Maps of existing conditions in the Liberty Prairie Reserve are completed. Outreach to local officials is occurring through the spring, including participation in a College of Lake County symposium in May.
McHenry County subarea plan	Jack Pfungston	Dec. 2011- Sept. 2012	Grant funds	Underway. The consultant (Camiros) delivered an existing conditions analysis on February 23. Meeting between Camiros and County staff took place on February 29. Meetings with local officials and other affected parties will occur in March to address community issues and needs.
Morton Grove industrial areas plan	Trevor Dick	Feb.-Nov. 2012	Staff assistance	Underway. The Village Board adopted the MOU and contract at their meeting in February. Staff has begun to work on an Existing Conditions Report. Staff will also meet with the Village Board on April 9 to obtain their input.
New Lenox corridor plan	Pete Saunders	TBD	Grant funds	Village currently reviewing and prioritizing RFP responses. Village expects to make a consultant selection in late March.
Niles sustainability plan	Kristin Ihnchak	May 2012- Mar. 2013	Staff assistance	Scope of work is being developed with Village staff. Project initiation expected in May.
Norridge comprehensive plan (see project website)	Trevor Dick	May 2011 - May 2012	Staff assistance	Underway. Currently working on draft plan to be presented at the Planning Commission's April meeting. Following that an open house will be held for public input.
Northlake comprehensive plan	Trevor Dick	Mar.-Nov. 2012	Staff assistance	Underway. The MOU and scope of work were adopted by City Council. An existing conditions report is being worked on by staff.
Northwest Suburban Housing Collaborative "Homes for a Changing Region" project in northwest Cook	Drew Williams-Clark	Feb.-Nov. 2012	Staff assistance	Underway. CMAP has completed an initial existing conditions analysis for each of the five collaborative municipalities: Arlington Heights, Buffalo Grove, Mount Prospect, Palatine and Rolling Meadows. Analysis will be presented to each municipality in March for feedback and input.

Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Oak Park water conservation program (see project website)	Amy Talbot	Aug. 2011 - June 2012	Staff assistance	Underway. Successful public meeting held in January. Introduction, background, and utility profile in draft plan complete and awaiting review from Oak Park staff.
Orland Park water conservation ordinance (see project website)	Hala Ahmed	Nov. 2011 – Apr. 2012	Staff assistance	Underway. First public meeting to present project and existing conditions completed on February 22 in the Orland Park Public Library. Water use data analysis is ongoing. Draft report will be presented to the Steering Committee on March 14.
Park Forest sustainability plan (see project website)	Kristin Ihnchak	June 2011 - May 2012	Staff assistance	Underway. Plan draft is currently being reviewed by the Village. Public open house to present the plan is scheduled for March 20. CNT is on contract to assist with Energy, Greenhouse Gases, and Water Plan elements.
Plainfield downtown transportation plan	Pete Saunders	TBD	Grant funds	Village has drafted RFP that it expects to release in March. Consultant selection is anticipated in May.
Regional arts and culture toolkit	Stephen Ostrander	Apr. 2012- Jan. 2013	Staff assistance	The idea for this project came from an LTA application, but it is regional in nature and will result in the preparation of a guidebook for local governments to use in integrating arts and culture into their planning work. The project is expected to start in April.
Riverside downtown area plan	Nora Beck	Feb. 2012- Feb. 2013	Staff assistance	Underway. The MOU and Scope of work was presented to the Village Board at its February 6 meeting for adoption. The existing conditions analysis is underway and the first public meeting is scheduled for April 11.
Round Lake Heights comprehensive plan	Jonathan Burch	May 2012- Apr. 2013	Staff assistance	Project scoping has begun, with the project kickoff expected in May.
SSMMA housing investment prioritization (see project website)	Nicole Woods	June 2011 - Apr. 2012	Staff assistance	Underway. Tool refining is underway. CMAP is planning on finalizing the project in March or early April.
SSMMA interchange land use planning	Jessica Simoncelli	May 2012- Apr. 2013	Grant funds and staff assistance	This project will involve planning for land use and economic development for five communities near the new I-294 / I-57 interchange (Dixmoor, Harvey, Markham, Midlothian, and Posen). Project scoping is ongoing and kickoff is expected in May.
Waukegan planning prioritization report	Stephen Ostrander	Nov. 2011 - Apr. 2012	Staff assistance	Underway. Completed internal CMAP review of planning priorities report, which will be used to help determine priorities and best fit for future LTA project(s). Currently writing final report, estimated for completion, and Waukegan City Council approval, in March/early April.

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Project	CMAP lead	Timeline	Assistance type	Status and notes
Westchester comprehensive plan (see project website)	Samantha Robinson	Nov. 2011 - Oct. 2012	Staff assistance	Underway. Worked with senior club to hold meeting with this segment of population on February 1; 88 seniors were present. The general public meeting was held on February 2 and over 80 people were present. Stakeholder interviews are scheduled to take place by the end of March. Began writing existing conditions report and creating maps. Report is expected to be completed by mid-April. CNT will present Housing + Transportation performance data to Steering Committee by early May.
West Cook Housing Collaborative, phase 1: "Homes for a Changing Region" project in west Cook (see project website)	Drew Williams-Clark	May 2011 - Mar. 2012	Staff assistance	Underway. Sub-regional and municipal plans have been drafted and feedback has been collected from all collaborative members. Drafts will be finalized in March and printed in April for final presentation.
West Cook Housing Collaborative, phase 2: Challenge Grant support	Drew Williams-Clark	Mar.-Aug. 2012	Staff assistance	The collaborative has received a HUD Community Challenge grant for creation of a land bank and supporting planning work. CMAP will participate in the planning activities. A scope of work has been drafted and staff anticipate approval of an MOU in March.
Wheeling active transportation plan	Lindsay Banks	Jan-Oct. 2012	Grant funds	Underway. Active Transportation Alliance is on contract to conduct the project. A kickoff Steering Committee meeting is planned for March.
Will County subarea plan for Fairmont (see project website)	Trevor Dick	May 2011 - Apr. 2012	Staff assistance	Underway. The adoption process is underway. The draft plan was presented to the County's Land Use Committee on February 14. A public hearing will be held March 13; the County's Executive Committee and full Board will consider adoption in April.

Completed Projects

Project	CMAP lead	Completion date	Assistance type	Implementation status
<i>Homes for a Changing Region</i> project in south Cook (see project website)	Drew Williams-Clark	Dec. 2011	Staff assistance	The project was conducted in partnership with MMC and MPC. Each of the four communities covered by the project has follow-up LTA projects. One, the Park Forest sustainability plan, is currently underway; the others include future projects in Hazel Crest, Lansing, and Olympia Fields.
Bronzeville Alliance retail corridor study, phase 1 (see project website)	Sef Okoth	Feb. 2012	Staff assistance	Phase 1 of the project was led by MPC, with CMAP in supporting role. The project was discussed with CMAP's Local Coordinating Committee at their February 2012 meeting. The report is undergoing final design and printing. Phase 2, led by CMAP, is now underway.

Other Projects

For the other projects on the “higher priority” project list, scoping is underway. During 2012, new projects will be initiated as existing projects are completed or as additional resources become available.

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